
URGENT NOTICE TO EVERYONE ASSIGNED TO TEACH DURING THE SUMMER and FALL 2020 SEMESTERS!!!!

Bristol Community College has officially moved to totally online classes for the Summer 2020 semester. All summer 2020 face-to-face classes with previously designated meeting days and times were converted to online and all days and times (disallowing easy opportunity for synchronous online teaching) were removed from the schedule and could not be reinstated. Fall 2020 classes are currently under discussion. If the College decides to go online for Fall 2020, training will need to take place over the summer, and YOU will need to BE PREPARED.

To be prepared and to safeguard both your Summer 2020 and your Fall 2020 course assignments, all faculty assigned to teach in Summer 2020 and all faculty who may soon find that his/her Fall 2020 classes have been/will be converted to online, need to **SUBMIT AN ONLINE COURSE DEVELOPMENT PROPOSAL immediately.**

Failure to submit an online course development form MAY RESULT IN YOUR LOSING YOUR CONTRACTUAL CLASS ASSIGNMENT(S) for Summer 2020. A deadline date for form submission has not yet been determined or announced by the College. Stay tuned to your Bristol email.

Here is the link to the form: [Online Course Development Request Form.](#)

Please copy FOR YOUR RECORDS your submitted online course development form and note submission date.

All **online training** for both Summer 2020 (classes scheduled to begin on June 7) and Fall 2020 NEED TO BEGIN WITHIN DAYS. **The MCCC Distance Education Agreement requires the College pay \$500 per credit for online course development (fully online or hybrid).** Full-time faculty (for Fall semester 2020) may consider reassigned time in lieu of stipend payment. Reassigned time is NOT an option for summer sections or for adjunct DCE sections.

If you have any questions about the process or if you need help with the dynamic online course development request form or if you are notified that your course has been assigned to someone else, please reply to me at diana.yohe@verizon.net.

In safety and solidarity,

Diana Yohe
BrCCC DAY and DCE Grievance Coordinator

#UnionStrong