

Bristol Community College Council

Fall River, Massachusetts

Chapter Meeting

August 28, 2019 12:00pm

AGENDA

1. President's Report – Paulette Howarth

A. Welcome

B. Introduction of Officers

2. Vice President Report – Emily Brown

Short Board Report

3. Director MCCC Board Catherine Adamonicz

4. Grievance Coordinator – Diana Yohe Contract & Grievance update

Need members for the grievance committee

5. Membership Chair – Laura Banville-Field Treasurer / acting membership chair

Need New-member welcome and material distribution

6. SAC Representative Ron Weisburger

Need members for BrCCC SAC committee

7. Professional Staff representative. Deb Palumbo

Professional Staff update / impact bargaining

8. Adjunct (DCE) Representative Ely Dorsay

Short Contract update



Next Meeting:

Monday, September 30, 2:00 – 3:00 pm

Faculty/Staff Lounge – “G” Building

Weingarten Rights

The U.S. Supreme Court has ruled that The National Labor Relations Act gives workers the right to request union representation during investigatory interviews by supervisors, security personnel, and other managerial staff. These are called *Weingarten Rights*.

An investigatory interview occurs if (1) management questions you to obtain information; and (2) you have a reasonable apprehension that your answers could be used as a basis for discipline or other adverse action.

You must ask for union representation either at the beginning of or during the interview. Management does not have to remind you of this right.

If your request is refused and management continues asking questions, you may refuse to answer. Your employer is guilty of an unfair labor practice and charges may be filed (*contact your local Day Grievance Coordinator – Diana Yohe*).

If you are called to a meeting with management, read the following:

“If my response to your questions could lead to my being disciplined or terminated, or adversely affect my personal working conditions, I respectfully request that you summon my union representative. Until my representative arrives, I choose not to answer any questions.”

Office Hours

Four office hours, unless reduced for reassigned time or for teaching more than 5 preps @ year. Must be posted by end of first week of classes; i.e. September 6,2019

Course materials/ Syllabi

Faculty shall distribute to each student and shall forward a copy of their course syllabi to their Divisional Deans prior to the conclusion of the second week of the semester. The course materials shall include all materials listed on the Checklist for Course Materials. (Form XIII-E2). The confidentiality of these materials shall be maintained. All course materials are to be returned to the faculty member by the end of the fifth (5th) week of classes in each semester. If items on the checklist are missing or if the evaluator has concerns, the faculty member will be advised in writing and will be given fourteen (14) calendar days to submit the missing items and respond to the concerns.

College Service form:

No later than October 15th for the fall semester and February 15th for the spring semester; list just the college service activities assigned pursuant to Article XIII, Section 13.02B4 and 13.03B3; i.e. division meetings, department meetings, and standing committee (one assignment) meetings. If you have reassigned time from the College, list that activity; i.e. Department Chair, etc.

Workload Computation

Faculty, see Form XII-2, pgs. 90-91 of Day Contract

Professional Staff: see Form XIII-E7, pg. 107 of Day Contract;

Classroom Observation:

- A. Faculty arrange a day and time for their Dean to observe the Class
- B. The evaluator shall forward the classroom observation using Form XIII-E3 to the faculty member within 14 days of the observation.
- C. Faculty have 7 working days to respond to the evaluation and the response will be attached to the summary evaluation.

Know your contract: download a copy at <http://mccc-union.org>

BrCCC – Bristol Community College Council
Chapter Office: A-107
Chapter Leadership Team for Fall Semester 2019

Name	BrCCC Position	BCC Position	Personal Email
Paulette Howarth	President	Adjunct Faculty	pbazel@comcast.net 508-642-0780
Emily Brown	Vice President	FT Professional Staff – Library	3asybee@gmail.com
Carol Martin	Secretary	FT Faculty – Division 3	Carolrosemartin25@gmail.com
Laura Banville-Field	Treasurer & Membership Chair	FT Professional Staff – Financial Aid	Lbfield314@yahoo.com
Deb Palumbo	Professional Staff Representative	FT Professional Staff – Advising	Debbilyn50@gmail.com
Ely Dorsey	Adjunct (DCE) Representative	Adjunct Faculty	Edorsey@rcn.com
Ron Weisberger	Strategic Action Coordinator (SAC) Representative	Adjunct Faculty	Ron.weisberger@gmail.com
Catherine Adamowicz	Bristol Chapter Director to the MCCC Board of Directors	FT Faculty – Division 1	1catadam@comcast.net
Diana Yohe	Bristol Chapter Grievance Coordinator – Day Contract and DCE Contract	Adjunct Faculty	Diana.yohe@verizon.net 508-947-5822

NOTE: Use your personal email address when emailing about Union matters. Use “UNION” in the subject line.